



VILLAGE OF DEFOREST Farmers' Market



120 South Stevenson Street
DeForest, Wisconsin 53532

Parks, Recreation & Natural Resources Department (608) 846-6751
Farmers' Market Manager (608) 509-5324
farmersmarket@vi.deforest.wi.us

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DeForest Farmers' Market Non-Profit Registration Form

Tuesdays 3:30pm – 6:30pm; starting the first Tuesday in June through the third Tuesday in October
The Market supports one vendor space for non-profit organizations per market and is offered at no charge

Completed applications must be sent to the Market Manager prior to attending the market and space and dates will be assigned by the Market Manager.

Vendors are responsible for all aspects of their exhibits, including tables, chairs, canopy, set-up, tear-down and clean-up

A 10' x 10' pop-up canopy or similar shelter, adequate to handle Wisconsin weather, is highly encouraged and there is no electricity available.

The Market will open for vendor setup at 2:30pm and vendors must be ready by 3:30pm. Tear down will begin at 6:30pm and must be completed by 7:30pm.

Vendors must be parked in their stall no later than 3:00pm and ready by 3:30pm.

The Market is held rain or shine. The Market Manager will notify vendors of cancellation by noon the day of the market.

Non-profits may sell products as a fundraiser. If planning to sell food, permits may be required and are the responsibility of the non-profit

To learn more about food licensing/permits, go to Dane County Public Health website:
<https://www.publichealthmdc.com/environmental-health/licensing-permits/retail-food-establishment-licensing/temporary-food-and-farmers-market>
To learn more about sellers permits in WI, go to: <https://www.revenue.wi.gov/Pages/FAQS/pcs-seller.aspx>

Non-Profit Organization Name: _____

Authorized Rep: _____ Phone: _____

Street Address: _____

Email: _____

Product, service, or educational topic being promoted (list all): _____

Preferred Method of Contact? Phone list above Email listed above

Requested Date(s) of Participation: _____

Volunteer

I would like to help organize a special event: _____

I would like to donate something towards the market, please describe: _____

Signature: _____ Date: _____

Send Completed Application To: farmersmarket@vi.deforest.wi.us

Direct Questions To: Market Manager 608-509-5324 or email farmersmarket@vi.deforest.wi.us